



Xplorer guidance document

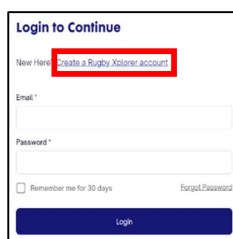
HOW TO CREATE A PROFILE

Access Xplorer:

You can access Xplorer in various ways. To access via direct link, click on: <https://myaccount.rugbyxplorer.com.au>

Create a profile:

1. Click on **“Create a Rugby Xplorer account”**.
2. A **“Sign Up”** page will appear.



3. Complete the fields as follows:
 - a. Select **“New Zealand Rugby”** from the dropdown menu.
 - b. Type in your **“First Name”**.
 - c. Type in your **“Last Name”**.
 - d. Type in your **“Date of Birth”**.
 - e. The flag under **“Phone Number”** automatically changes to the NZ flag once you selected NZR above. Type in your mobile number.
 - f. Type in your **“Email Address”**.
 - g. Click on the **“Rugby Xplorer Privacy Policy”** link (this will open up in a new tab). Read the contents and close the tab. This will automatically “tick” the box for you. & Click on the **“New Zealand Privacy Policy”** link (this will open up in a new tab). Read the contents and close the tab. This will automatically “tick” the box for you.

Rugby National * a
New Zealand Rugby

First Name * b
Anina

Last Name * c
Upton

Date of birth (DD/MM/YYYY) * d
27/05/1980

Phone Number * e
+64 0274220322

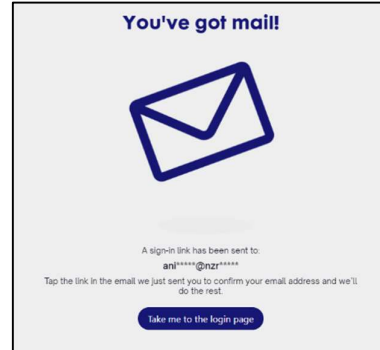
Email Address * f
anina.upton+dev@nzrugby.co.nz

I have read and agree to the [Rugby Xplorer Privacy Policy](#) g

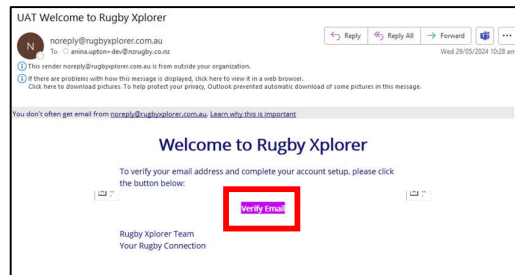
I have read and agree to the [New Zealand Privacy Policy](#)



4. Click **“Next”**.
5. A **“You’ve got mail!”** pop up will appear. Go to your email inbox.



6. Click on the **“Verify Email”** button in the email.



7. A new **“Set Password”** tab will open. Decide on a password and type it in two times. Then click **“Confirm”**.

Set Password

Password *

Re-Enter Password *

Confirm

Password needs to have a minimum of 10 characters with at least 1 uppercase letter, 1 lowercase letter and 1 number and 1 special character

You can now log into your created profile. Please see our next guidance document **“How to log into an existing profile”** for the steps on how to login.